



Serving Chamber Executives Since 1915

The **Illinois Association of Chamber of Commerce Executives (IACCE)** established the **Accredited Chamber Executive (ACE)** Program in 1997. It recognizes the professional competence of chamber of commerce executives in Illinois. The **ACE** designation is based upon the experience, service to IACCE, training, continuing education and professional achievement of IACCE members. The **ACE** certification is intended to strengthen the career development objectives of IACCE and provide personal recognition to chamber professionals in Illinois. Selected recipients receive **professional certification** that can be included with the recipient's profile, biography and resume.

Your completed application and supporting materials must be submitted via email to lisa@iacce.org, along with a resume of professional experience and a letter of recommendation from your chief elected volunteer, to IACCE by October 1.

All applications must be accompanied by a **\$30 application fee** (\$50 for non-members), made payable to IACCE. The awards are presented at the **IACCE Annual Fall Conference**.

**IACCE ACCREDITED CHAMBER EXECUTIVE PROGRAM
APPLICATION EVALUATION STRUCTURE AND SCORE CARD
(Minimum of 50 Total Points required to receive IACCE Accreditation Certification)**

- 1. Formal Professional Development (Maximum of 20 Points)
 - Graduate of US Chamber Institute of Organization Management 20 pts.
 - Or equivalent career and/or management experience**
 - Certified Chamber Executive (CCE) 20 pts.
 - Associate's Degree in relevant field of study 5 pts.
 - Bachelor's Degree in relevant field of study 10 pts.
 - Master's Degree in relevant field of study 15 pts.
 - Other Non-Profit organization management roles 5 pts.

SCORE _____

- 2. Attendance at IACCE Fall Conferences (Maximum of 10 Points)
2 points per conference attended.
List years attended: _____

SCORE _____



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3. Attendance at recognized professional development events for Chamber Professionals (Maximum of 12 Points)

2 points per event (1 point per webinar) attended – Check, list years attended and provide documentation

- US Chamber of Commerce Conferences/Meetings
- IACCE/Illinois Chamber of Commerce Chamber Day
- IACCE Seminars
- IACCE Webinars (1 point per webinar)
- IACCE Legislative Summit (pre-2018)
- Illinois Chamber of Commerce Employer Action Day (pre-2018)
- ACCE Annual Convention or Regional Conference
- Mid-America Chamber Executives (MACE) Conference
- ASAE Convention
- Other _____

SCORE _____

4. Volunteer Leadership roles in state or national Chamber organizations (Maximum of 10 Points)

2 points per position held – Check, list years and provide documentation

- IACCE Committee Member
- IACCE Committee Chairperson
- IACCE Conference Chairperson
- IACCE Conference Speaker/Panel Member
- IACCE Board Member
- IACCE Board Officer
- Institute for Organization Management Class Advisor
- Institute for Organization Management Class Instructor
- Institute for Organization Management Board of Regents
- Other Chamber Leadership Position _____

SCORE _____



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5. Involvement and accomplishments at the local level (Maximum of 14 Points)
2 points per involvement – Check and provide documentation
- US Chamber of Commerce Accreditation
 - Advocacy/Government Affairs
 - Economic Development
 - Workforce Development
 - Leadership Development
 - Tourism
 - Downtown Revitalization
 - School Board/City Council
 - Service Organizations
 - Other _____

SCORE _____

6. At least five (5) years of continuous employment as a full-time Chamber professional (Required) YES NO
7. Resume of Professional Experience (Required) INCLUDED
8. Letter of Recommendation from applicant's immediate supervisor (e.g., president/executive director for staff and chief elected volunteer for executive) (Required) INCLUDED
9. Application Fee (Required) INCLUDED

TOTAL SCORE _____



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By signing below, I attest that all of the information contained in this nomination and supporting materials are true, to the best of my knowledge:

Printed Name: _____

Signature: _____

Title: _____

PAYMENT METHOD:

_____ **Check** (please make payable to IACCE; mail to P.O. Box 9436, Springfield, IL 62791)

_____ **Visa** _____ **MasterCard** _____ **American Express**

(or pay online at <http://www.iacce.org/iacce-events.html>)

Credit Card Number: _____

Expiration Date: _____ **3-Digit Code:** _____ **Today's Date:** _____

Total Amount Enclosed \$ _____

Printed Name: _____

Signature: _____

Title: _____